

BAHAUDDIN ZAKARIYA UNIVERSITY,
MULTAN.

TENDER DOCUMENT

For

VARIOUS ITEMS FOR THE
DEPARTMENT OF AGRICULTURE ENGINEERING

Last Date of Submission: 22.06.2016

BAHAUDDIN ZAKARIYA UNIVERSITY, MULTAN

www.bzu.edu.Pk

Tel.# 9210071-5 Ext.1305

TENDER FORM OF THE BAHAUDDIN ZAKARIYA UNIVERSITY, MULTAN FOR THE YEAR 2015-2016.

Various Items for the Department of Agriculture Engineering ON F.O.R. Basis

Advertised Tender No. T/2015-16/186

Last Date of Receipt of Tender 22-06-2016 12:30PM

Date of Tender Opening 22-06-2016 01:30PM

Tender Price:- Rs.1000/- (Non-refundable)

Earnest Money @5% on Estimated Amount (Refundable)

VENUE TENDER: Treasurer Office B.Z. University, MULTAN.

1. All tender must be submitted on their tender document with sealed envelope and addressed to the Treasurer, Bahauddin Zakariya University, Multan.
2. Any offer not received as per terms & conditions of the tender will be rejected.
3. No offer shall be accepted if:
 - (i) It is received after the time and date fixed for its receipt.
 - (ii) Received without earnest money from the firms.
 - (iii) The tender document is unsigned.
 - (iv) The tender is ambiguous.
 - (v) The offer is conditional.
 - (vi) The offer is from a firm, black listed /suspended or removed from the approved list.
 - (vii) The offer is received by telegram or Fax.
 - (viii) The offer is received with shorter validity than required in tender enquiry.
 - (ix) The offer is not conforming to specifications indicated in the tender enquiry.

ANNEXURE-I
Teaching and Office Equipment

Sr. No.	Item/Equipment	Qty.	Earnest Money @5% on Estimated Cost
1.	Desktop Computers Intel Core i5, Ram 4GB, HDD 1TB, LCD 18.5 inch, Super Drive, Mouse (Standard), Key Board	05 Nos	Rs.127500/-
2.	Desktop Printers Laser Printer (Duplex) , 1 paper tray, Paper size, A4, Letter, Legal, memory of 32 MB or more, Operational Panel with LED indicators and operational keys	04 Nos	
3.	Multimedia Projector with Ceiling Mounting for Seminar Hall 2500-3000 lumens, Ultra- high pressure mercury Lamp, video compatibility of HDMI, S-video, Mani Jack Audio output and USB port, lamp life of 5000 hrs or more, along with speakers and motorized standard screen	01 No	
4.	Multimedia Ceiling Mounting for Class rooms/lecture theatres, seminar/library 2000 lumens, Ultra- high pressure mercury Lamp, video compatibility of HDMI, S-video, Mani Jack Audio output and USB port, lamp life of 5000 hrs or more, along with speakers and standard screen	05 Nos	
5.	Photostat Machine 20-30 CPM/PPM Multifunctional B & W Digital Laser Copier, Built in network printing and network colour scanning, Maximum original size A3 to A5, Standard paper capacity, Built in Duplex and DADF, Panel touch screen of 5 inch or more, Memory of 256 MB RAM or more, Processor of 190 MHZ or more, 2 page separation, Rotate Collate, paper size Auto Magnification, Copy different six originals together, Drum life of 150, 000 copies or more	01 No	
6.	Sound System in Lecture theatre/Conference Hall Sound System for conference Hall	01 No	
7.	Standby Generator 20 KVA, Heavy duty fabricated steel with anti-vibration mounting Diesel day fuel tank for a minimu of 8 hrs of continuous run	01 No	

	Overload, short circuit, low oil, High temperature shutdown, Low voltage monitoring and tripping, Phase failure monitoring and tripping, automatic alarm monitor, under/over voltage, Emergency stop switch, High coolant temperature, low/high battery voltage meter, Voltmeter, frequency and Ampere meter, Standard Accessories of tool Kit, ATS Panel with MOR, MCO, Technical and Operation manual, imported coupling, Complete 01 year warranty with parts		
8.	Fax Machine, Standard	01 No	

ANNEXURE-II

Computerization, Networking, Automation including computer lab

Sr. No.	Item/Equipment	Qty.	Earnest Money @5% on Estimated Cost
1.	Desktop computers for computer lab along with LED Intel Core i5, Ram 4GB, HDD 1TB, LCD 18.5 inch, Super Drive, Mouse (Standard), Key Board	40 Nos	Rs.211750/-
2.	Desktop computers for seminar Hall, video conferencing room library and Conference Hall Intel Core i5, Ram 4GB, HDD 1TB, LCD 17 inch, Super Drive, Mouse (Standard), Key Board	04 Nos	
3.	Printers for Departmental Library and Video Conference Room Laser Jet (Duplex), 1 paper tray, Paper size, A4, Letter, Legal, memory of 32 MB or more, Operational Panel with LED indicators and operational keys	02 Nos	
4.	Networking of computer lab for 40 PC's along with faculty offices seminar room, conference hall, Departmental Library and Video conference room and wifi router for broadcasting internet signals in the entire building	01 No	

ANNEXURE-III
Purchase of Air Conditioners under “Furniture & Fixture”

Sr. No.	Item/Equipment	Qty.	Earnest Money @5% on Estimated Cost
5.	Air conditioner for computer lab. 2.0 ton along with installation	01 No	Rs.26250/-
6.	Air conditioners for video conferencing room 2.0 ton along with installation	01 No	
7.	Air conditioners for Professor’s room 1.5 ton along with installation	01 No	
8.	Air conditioners for Associate Professor’s room 1.5 ton along with installation	01 No	
9.	Air conditioners for Deptt. Library 2.0 ton along with installation	01 No	
10.	Air conditioners for Seminar Hall 2.0 ton along with installation	01 No	

Note: **For all the Brands mentioned in this tender (if any), the term “or equivalent” is hereby added and shall be considered as per PPRA rules.**

Certificate

1. We / I hereby confirm to have read carefully the terms & conditions of your Tender Enquiry dated for opening on ----- for the purchase of -----.
We agree to abide by all these terms & conditions/instructions.
2. Certified that the prices quoted against advertises tender dated-----are not more than the prices charged from any other purchasing Agencies in the country in the financial year ----- and in case of any discrepancy, we/I hereby undertake to refund the price charged in excess if and when asked to do so.
3. Certified that the prices quoted by our firm are inclusive of G.S.T and all taxes as per rules and regulations.

1. NAME OF FIRM-----
2. ADDRESS-----
3. INCOME TAX NO-----
4. SALE S TAX REGN NO-----
5. NAME OF TENDERER-----
6. NAME OF BANK AND A/C NO.-----
7. C.N.I.C NO.-----
8. SIGNATURE OF TENDERER -----
9. DATE AND STAMP -----

CRITERIA FOR TECHNICAL EVALUATION OF THE TENDER

The quotation /bid who secure 60% marks will qualify for the competition.

Sr. No.	Parameter	Weight age
1	Technical Specification of Product	45%
2.	Age of Company/Firm	10%
4.	Financial strength of the vender	15%
5.	H.R. Strength	05%
6.	On site back up support	10%
7.	Relevant experience	10%
8.	Certified Engineer	05%

Total 100%

TENDER DOCUMENT

TERMS & CONDITIONS

- i. Sealed bids are invited for the purchase of Various Items for the Department of Agriculture Engineering, B.Z. University Multan.
- ii. The interested bidders shall submit their bids under Single stage- two envelope procedures as defined by Govt. of Punjab Procurement Regulatory Authority.
- iii. The bidders will submit their bid in the two envelopes shall contain technical and financial proposals separately and clearly marked as "TECHNICAL PROPOSAL" & "FINANCIAL PROPOSAL" in bold letters. The financial proposal should accompany earnest money @5% of the Estimated Cost, in the form of call deposit in favor of the Treasurer, B.Z University Multan.
- iv. In the first stage, only the envelopes containing "TECHNICAL PROPOSAL" shall be opened in the presence of bidders (or their authorized representatives) who may like to attend the tender opening meeting.
- v. The "TECHNICAL PROPOSAL" shall be evaluated and no amendments in the "TECHNICAL PROPOSAL" permitted.
- vi. Financial bid will be opened after the completion of all codal formulation of evaluation of the Technical Bid on the date, and time which will be communicated to the bidders.
- vii. Financial bid will be opened for those bidders who submitted their Technical bids OR fulfill the Technical requirement in the presence of the bidders in case any bidder after written call will not be present at the time of opening due to any reason then any claim by him will not be accepted in future. Otherwise their Financial Bids shall be returned un-opened to the respective bidder.
- viii. Bahauddin Zakariya University, Multan reserves the right to drop any items given in the tender without assigning any reason and also reserves the right to reject any or all bids.
- ix. Sole distributor certificate (if any) should be attached with the bids.
- x. The quotations offering sub standard product can be screened out to ensure quality procurement of Various Items.
- xi. The rates will be valid up for 120-days from the date of opening the tender.
- xii. A University Inspection committee will inspect the all items and further will recommend for payment.
- xiii. The firm must attach photocopy of income tax and Sales Tax Registration with the quotation, otherwise quotation will not be accepted.
- xiv. Attached proforma/Certificate should invariable be filled and submitted with the quotation.
- xv. All bids should reach the office of Treasurer, Bahauddin Zakariya University, Multan on or before **22.06.2016** at **11:00 a.m.** The bids will be opened on the same date at **11:30 a.m.**
- xvi. Price of each item should be mentioned including GST/ all Taxes in Tender.
- xvii. The tender should be quoted on the basis of free delivery of Various Items at the Department of Agriculture Engineering, B.Z. University Campus.
- xviii. Quotation should be submitted in print output/typed condition preferably.
- xix. Conditional bid will not be accepted.

TREASURER
UAN. 111229988 Ext.1305