

**BAHAUDDIN ZAKARIYA UNIVERSITY,**  
**MULTAN.**

**TENDER DOCUMENT**

**For**

**SCIENTIFIC GLASSWARE FOR**  
**THE INSTITUTE OF CHEMICAL SCIENCES**

**Last Date of Submission: 24.05.2017**

# **BAHAUDDIN ZAKARIYA UNIVERSITY, MULTAN**

[www.bzu.edu.Pk](http://www.bzu.edu.Pk)

Tel.# 9210071-5 Ext.1318

## **TENDER FORM OF THE BAHAUDDIN ZAKARIYA UNIVERSITY, MULTAN FOR THE YEAR 2016-17.**

### **Scientific Glassware for the Institute of Chemical Sciences ON F.O.R. Basis**

**Advertised Tender No. T/2016-17/173**

**Last Date of Receipt of Tender 24-05-2017 11:30 a.m.**

**Date of Tender Opening 24-05-2017 12:30 p.m.**

**Tender Price:- Rs.1000/- (Non-refundable)**

**Earnest Money @5% on Estimated Amount (Refundable)**

**VENUE TENDER: Treasurer Office B.Z. University, MULTAN.**

1. All tender must be submitted on their tender document with sealed envelope and addressed to the Treasurer, Bahauddin Zakariya University, Multan.
2. Any offer not received as per terms & conditions of the tender will be rejected.
3. Photocopy of CDR should be attached with Technical Bid.
4. No offer shall be accepted if:
  - (i) It is received after the time and date fixed for its receipt.
  - (ii) Received without earnest money from the firms.
  - (iii) The tender document is unsigned.
  - (iv) The tender is ambiguous.
  - (v) The offer is conditional.
  - (vi) The offer is from a firm, black listed /suspended or removed from the approved list.
  - (vii) The offer is received by telegram or Fax.
  - (viii) The offer is received with shorter validity than required in tender enquiry.
  - (ix) The offer is not conforming to specifications indicated in the tender enquiry.

## Detail

Sr. No.	Item/Equipment	Qty.	Earnest Money @5% on Estimated Cost
1.	Beakers 50ml	20 dozen	<b>Rs.75,000/-</b>
2.	Beakers 100ml	12 dozen	
3.	Beakers 250ml	06 dozen	
4.	Beakers 500ml	06 dozen	
5.	Beakers 1000ml	01 dozen	
6.	Test Tube 3ml	250 dozen	
7.	Test tubes 5ml	200	
8.	Round Bottom Flask QF 50ml 24/29	04 dozen	
9.	Round Bottom Flask QF 100ml 24/29	04 dozen	
10.	Round Bottom Flask QF 250ml 24/29	02 dozen	
11.	Round Bottom Flask QF 500ml 24/29	01 dozen	
12.	Round Bottom Flask QF one side Nick 50ml (24/29. 19/23)	04 dozen	
13.	2-Neck Round Bottom Flask QF 100ml (24/29.19/23)	04 dozen	
14.	2-Neck Round Bottom Flask QF 250ml (24/29. 19/23)	03 dozen	
15.	3-Neck Round Bottom Flask 100ml QF (24/29. 19/23)	03 dozen	
16.	Pipette Filler (Sucker)	20 dozen	
17.	Test Tube Holder	10 dozen	
18.	Water Bath steel 1.5L	03 dozen	
19.	Magnet Bar 10mm	03 dozen	
20.	Heating Plate with Stirrer	10	
21.	Porcelain Crucible	03 dozen	
22.	Petri plates (Small size)	50	
23.	Petri plates (Large size)	50	
24.	Measuring cylinders 10ml	115	
25.	Measuring cylinders 25ml	15	
26.	Measuring cylinders 50ml	115	
27.	Measuring cylinders 100ml	15	
28.	Separating funnels 25ml	25	
29.	Separating funnels 50ml	115	
30.	Separating funnels 100ml	20	
31.	Separating funnels 250ml	70	
32.	Separating funnels 500ml	15	
33.	Filtration Funnel 3 inches	100	
34.	Filtration Funnel 5 inches	100	
35.	Conical flasks 250ml	100	
36.	Conical flasks 500ml	20	
37.	Conical flasks 100ml	450	

38.	Conical flasks 25ml	250
39.	Conical flasks 50ml	250
40.	Measuring Flask 25 ml	50
41.	Measuring Flask 50 ml	50
42.	Measuring Flask 100 ml	100
43.	Measuring Flask 250 ml	20
44.	Measuring Flask 500 ml	20
45.	Burette 100ml	50
46.	Burette stands (Steel)	100
47.	Burette 50 ml	100
48.	Pipette 50ml	25
49.	Pipette 100ml	25
50.	Pipette 1ml	10
51.	Pipette 5ml	100
52.	Pipette 10ml	100
53.	Micro tips 5µl	01 Packet
54.	Micro tips 1ml	01 Packet
55.	Micro tips 10ml	500
56.	Fusion Tube pkt	500 Packet
57.	Chemical bottles 500ml	30
58.	Glass Stirrers (9 inch in length)	30
59.	Aluminum foil	20 Role
60.	China Dishes	200
61.	Capillary Tubes Fine pkt	200 Packet
62.	Capillary Tubes pkt	100
63.	Thermometer 360	100
64.	Thermometer 110	50
65.	Whatman Filter Paper 41,43	130 Packet
66.	Filter Paper sheet	100 Packet
67.	Condenser quick fit 24/29 (1 foot length)	80
68.	Specific Gravity Bottle 25 ml	50
69.	Electric Water bath for 4 flasks	01
70.	Wash Brushes	100

Note:

1. For all the Brands mentioned in this tender (if any), the term “or equivalent” is hereby added and shall be considered as per PPRA rules.
2. The firm should prepare Technical bid as per requirement of Tender Document and submit with clear heading “Technical Bid/Offer”.
3. Further, Company profile may be submitted (with supporting documents) in the sequence as required for Technical evaluation of firm/tender.
4. Technical bid/offer complete in all respect being submitted be paginated by the firm.

# Certificate

1. We / I hereby confirm to have read carefully the terms & conditions of your Tender Enquiry dated for opening on ----- for the purchase of -----.  
We agree to abide by all these terms & conditions/instructions.
2. Certified that the prices quoted against advertises tender dated-----are not more than the prices charged from any other purchasing Agencies in the country in the financial year ----- and in case of any discrepancy, we/I hereby undertake to refund the price charged in excess if and when asked to do so.
3. Certified that the prices quoted by our firm are inclusive of G.S.T and all taxes as per rules and regulations.

1. NAME OF FIRM-----
2. ADDRESS-----
3. INCOME TAX NO-----
4. SALE S TAX REGN NO-----
5. NAME OF TENDERER-----
6. NAME OF BANK AND A/C NO.-----
7. C.N.I.C NO.-----
8. SIGNATURE OF TENDERER -----
9. DATE AND STAMP -----

## CRITERIA FOR TECHNICAL EVALUATION OF THE TENDER

The quotation /bid who secure 60% marks will qualify for the competition.

<b>Sr. No.</b>	<b>Parameter</b>	<b>Weight age</b>
1	Technical Specification of Product	45%
2.	Age of Company/Firm	10%
4.	Financial strength of the vender	15%
5.	H.R. Strength	05%
6.	On site back up support	10%
7.	Relevant experience	10%
8.	Certified Engineer	05%

**Total** **100%**

TENDER DOCUMENT

# TERMS & CONDITIONS

- i. Sealed bids are invited for the purchase of Scientific Glassware for the Institute of Chemical Sciences, B.Z. University Multan.
- ii. The interested bidders shall submit their bids under Single stage- two envelope procedures as defined by Govt. of Punjab Procurement Regulatory Authority.
- iii. The bidders will submit their bid in the two envelopes shall contain technical and financial proposals separately and clearly marked as "TECHNICAL PROPOSAL" & "FINANCIAL PROPOSAL" in bold letters. The financial proposal should accompany earnest money @5% of the Estimated Cost, in the form of call deposit in favor of the Treasurer, B.Z University Multan.
- iv. In the first stage, only the envelopes containing "TECHNICAL PROPOSAL" shall be opened in the presence of bidders (or their authorized representatives) who may like to attend the tender opening meeting.
- v. The "TECHNICAL PROPOSAL" shall be evaluated and no amendments in the "TECHNICAL PROPOSAL" permitted.
- vi. Financial bid will be opened after the completion of all codal formulation of evaluation of the Technical Bid on the date, and time which will be communicated to the bidders.
- vii. Financial bid will be opened for those bidders who submitted their Technical bids OR fulfill the Technical requirement in the presence of the bidders in case any bidder after written call will not be present at the time of opening due to any reason then any claim by him will not be accepted in future. Otherwise their Financial Bids shall be returned un-opened to the respective bidder.
- viii. Bahauddin Zakariya University, Multan reserves the right to drop any item given in the tender without assigning any reason and also reserves the right to reject any or all bids.
- ix. Sole distributor/Dealer/Reseller certificate (if any) should be attached with the bids.
- x. The firm should mentioned make/made/model (if any) of offering item clearly in the technical bid in accordance with required specification.
- xi. The quotations offering substandard product can be screened out to ensure quality procurement of Scientific Glassware.
- xii. The rates will be valid up for 120-days from the date of opening the tender.
- xiii. A University Inspection committee will inspect the Scientific Glassware and further will recommend for payment.
- xiv. The firm must attach photocopy of income tax and Sales Tax Registration with the quotation, otherwise quotation will not be accepted.
- xv. Attached proforma/Certificate should invariable be filled and submitted with the quotation.
- xvi. All bids should reach the office of Treasurer, Bahauddin Zakariya University, Multan on or before **24.05.2017** at **11:30 a.m.** The bids will be opened on the same date at **12:30 p.m.**
- xvii. Price of each item should be mentioned including GST/ all Taxes applicable in Tender.
- xviii. The tender should be quoted on the basis of free delivery of Scientific Glassware at the Institute of Chemical Sciences, B.Z. University Campus.
- xix. Quotation should be submitted in print output/typed condition preferably.
- xx. Conditional bid will not be accepted.

**TREASURER**  
**UAN. 111229988 Ext.1318**