



Bahauddin Zakariya University, Multan

Quality Enhancement Directorate

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Ref No: QEC/PO/D-117

Dated: Feb 23, 2021

Subject: Requisition for repairing & cleaning of window blinds


It is stated that window blinds installed on the windows in the office of **Director Quality Enhancement** are broken and also needs cleaning.

Please make arrangements for the repairing and cleaning of said ^{Window} office blinds at the earliest.

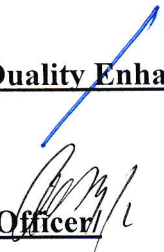
The said expenditure may be charged from University Budget General Head as this office has limited budget head for "Sundry Charges" for the year 2020-21.

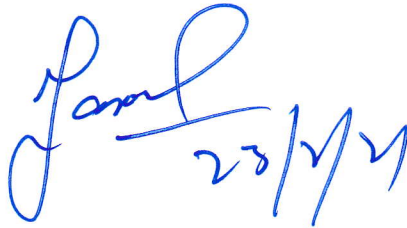
Forwarded for further necessary action please.

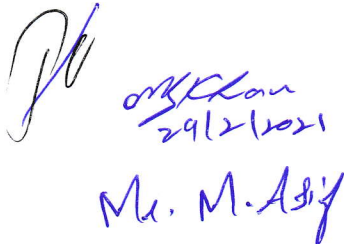

Dr. Khawaja Muhammad Khan
Assistant Director


Muhammad Kashif Nisar
Data Analyst

Director Quality Enhancement/


Purchase Officer


23/2/21


Mr. M. Asif
29/2/2021