

Department of Basic Sciences & Humanities
Faculty of Engineering & Technology,
Bahauddin Zakariya University, Multan.



Date: December 08, 2020

No. BSH-80/20

The Purchase Officer,
 Bahauddin Zakariya University (BZU),
 Multan.

ACCOUNTS BRANCH
 10 DEC 2020
 NO.R. 9573

OFFICE OF THE DEAN OF ENGG & TECH.
 D. No. 883
 Dated: 09/12/20
 *12/20

Subject: REQUISITION OF STATIONERY AND MISCELLANEOUS ITEMS

Kindly make it convenient to purchase the following items for the offices of the faculty of department of Basic Sciences and Humanities, BZU, Multan:

Sr. No.	Description of Items	Quantity
1	Papers A4 70gm, HP	16 reams
2	Ink for White board markers Doller's (Blue+Black)	02+02 packets
3	Glass Tape 1 inch	06 numbers
4	Highlighters	12 numbers
5	UHU glue gums (small sized)	03 numbers
6	Correction Fluid	03 numbers
7	Duster for white board (single side foam)	06 numbers
8	File covers (card)	60 numbers
9	Transparent Envelope bag	12 number
10	Thermo flask 1litre	01 numbers
11	Wall clock (digital) as per specimen	01 numbers
12	Tea Cup without pirsch	24 numbers
13	Water-Glass	12 numbers
14	Tray (small+large)	1+1 number
15	Bowl (Donga pot) (small+ large)	1+1 number
16	Hot pot (small+ large)	1+1 number
17	Cartridge 80-A for laser printer	1 number
18	Door Lock 2.5 inches	06 numbers

The payment may be made from the budget head, "Sundry Charges/Stationery" of the department of Basic Sciences and Humanities, University-Budget 2020-21.

DEAN
 Dean (Faculty of Engineering)
 Faculty of Engineering & Technology,
 Bahauddin Zakariya University, Multan.

Mr. Salman
 10/12/2020

Mr. Abuzar Abid Siddiqui
 (Dr. Abuzar Abid Siddiqui),
 Head
 08/12/2020