



Bahauddin Zakariya University Multan Bahadur Sub Campus Layyah

Ref. No: LY/Acts/ 8/0 /20

Dated: 15.10.2020

To,

The Purchase Officer,
Bahauddin Zakariya University
Multan.



Subject: PURCHASE OF TONNERS

Dear Sir,

It is submitted that some Tonners for Photocopiers machine are urgently needed at BZU, Bahadur Campus Layyah, as the sufficient amount is laying in the "Repair of Machinery & office Equipment" of BZU, Bahadur Campus Layyah.

So, it is requested to purchase and supply the said items at BZU, Bahadur Sub Campus Layyah at the earliest. The payment may be charged from the "Repair of Machinery & office Equipment" of BZU, Bahadur campus Layyah. The detail and specification is given below.

Sr.#	Item with specification	Qty
1.	Photocopier MachineTonner NPG-51 Model 2520	02
2.	Photocopier Machine Tonner MP 2501 SP	02
3.	Printer Tonner cartridge HP Laser jet M 607	02

Thank you


Dr. ABDUR REHIM