



Institute of Advanced Materials
Bahauddin Zakariya University, Multan.

Ph: 061-9210454 Fax 061-9210454 Ext.2324



No. IAM/Pur/1867
Dated: 31-03-2021

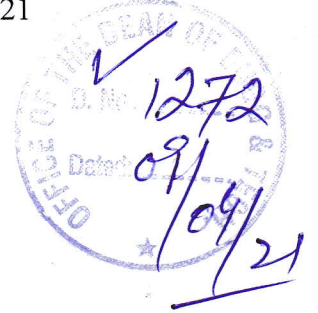
The Purchase Officer,
Bahauddin Zakariya University,
Multan.

ACCOUNTS BRANCH

NO.R 6077 A/C's

Dated 11-4-21

Subject: **Purchase of Items**



Dear Sir,

Following items are required for the Institute of Advanced Materials;

- | | | |
|----|-------------------------------------|----------|
| 1. | A4 Paper Reams (Double AA) | 10 Ream. |
| 2. | Punch Machine | 06 Nos. |
| 4. | Box Files (QB) | 50 Nos. |
| 5. | Stamper Machine (Maped 392) | 12 Nos. |
| 6. | Hilighter (Dollar) | 01 pkts |
| 7. | Permanent Marker (Dollar) Black,Red | 02 pkts. |

It is requested that **Administrative and Financial** approval may be sought and necessary instructions issued for purchase of these items.

The expenditure may be charged to Budget Estimate for the year 2020-21, under head "Sundry Charges" of this department.

Thanking you.

(Prof. Dr. Waheed Qamar Khan)
Director, IAM

09/04/21
(Dean Faculty of Engineering & Tech)
BZU, Multan

DEAN
Faculty of Engineering & Technology,
Bahauddin Zakariya University, Multan.