

To,

Purchase Officer,
Bahauddin Zakariya University,
Multan.

NO. 4990/UE
20-5-2021

Subject: - **PURCHASE OF FOLLOWING ITEMS.**

The Following Items are required for the use of University Engineer (HEC)
Office B.Z.U Multan.

Sr. #	PARTICULARS	QUANTITY
1	Rim A4 Size (HP)	10 Nos.
2	Rim Legal Size (HP)	10 Nos
3	Uni Ball Point (Bule+Black)	03 Packets
4	Simple Register	05 Nos
5	File Covers	50 Nos
6	Stapler	02 No
7	Stapler Pin	05 Packets
8	Ball Point (Bule+Black)	03 Packets
9	White Fluid Pin	02 Nos
10	Calculator	01 Nos
11	Led Pencil	03 Packets
12	Rubber	01 Packets
13	Shopner	01 Packets
14	USB 32 GB	02 Nos
15	Draft Pad	05 Nos

The expenditure will be charged from the budget
Major Head "9-Miscellaneous"
Sub Head "Office Stationary"

M. M.