

Subject: STATIONERY ITEMS REQUIRED FOR THE COMPUTER SECTION

It is submitted that the following items are required for used in the computer section. It is requested that the incharge store (Controller of Examinations Office) may be advised to arrange for the provision of said items at his earliest convenience for smooth functioning the section.

Sr.No	Item Description	Quantity
1	A4 Paper (Double A 80gm)	10
2	Legal Paper (Double A 80gm)	10
3	Ball Point (Blue)	02 Packets
4	Stapler Machine	02
5	Stapler Pins	05 Packets
6	File Cover	50

2/6
07.11.22

Incharge Computer Cell

Computer Section

Adj. Ce

[Signature]
07/11

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7/12/2022