



# Institute of Banking and Finance Bahauddin Zakariya University, Multan



No.IBF/AC-16/708/2021  
Dated: 18.01.2021

The Treasurer,  
Bahauddin Zakariya University,  
Multan.

**SUBJECT: PURCHASE OF MISCELLANEOUS ITEMS**

Following stationery items are required for smooth functioning of the Institute. Please direct the concerned department to purchase our demand on urgent basis.

Sr. No	Description	Quantity
1.	VPLLEX 3 L Stainless Steel Electric Kettle Thermos Bottle Tea and Coffee Maker,	01 Pc
2	Handle Lock for Door	12 Pcs
3	Chaina Lock for Class Rooms	25 Pcs
4	Water Filter Set	06

The expenditure will be met out of our departmental evening account No.12717901806701 for the financial year 2020-2021.

Prof.Dr. Muhammad Shoukat Malik  
(Director)

*[Handwritten signature of Prof. Dr. Muhammad Shoukat Malik]*  
18/01/21

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18/1  
*[Handwritten signature]*  
19/1/2021  
Mr. M. Asif